

Data Exchange Working Group

MINUTES

Meeting – Wednesday 20 October 2021 at 14:00 – 16:00

MS Teams Meeting

ATTENDEES	INITIAL	COMPANY
Alan Creighton - Chair	AC	NPg
Chris McCann – Secretariat	CMc	ENA
Graeme Vincent	GV	SPEN
Will Cass	WC	Last Mile
Zivanayi Musanhi	ZM	UKPN

APOLOGIES

Ian Povey	IP	ENWL
Steve Mockford	SM	GTC
John Smart	JS	SSE
Sarah Thorpe	ST	WPD

MEETING NOTES AND ACTIONS		LEAD
Meeting agenda item 1. Welcome and acceptance of agenda		CMc
CMc welcomed members to the meeting, as the chair was unable to attend the meeting, AC agreed he would act as chair for the meeting in his absence. The agenda was agreed by the working group.		
Actions	None.	
Meeting agenda item 2. Review of previous actions		IP
AC led the group through the actions and notes document from the previous meeting. All completed actions were closed at this point with further actions discussed during the meeting and closed or agreed as being ongoing before the meeting ended.		
Actions	None.	
Meeting agenda item 3. Content of draft schedules		ALL
The members discussed a few of the draft schedules and the reference methods that could be used to connect each schedule.		
Actions	None.	
Meeting agenda item 3.1 Data covered by each schedule		ALL
<p><u>Schedules 1 and 2</u></p> <p>These schedules were briefly reviewed as they have been agreed in principle. The timeline for completing their relevant sections was discussed, and how it should be included in the guidance document.</p> <p><u>Schedule 6</u></p> <p>The purpose of this schedule is to provide data relating to direct dedicated connections. The WG agreed this schedule will require further detail and development.</p> <p><u>Schedule 7</u></p> <p>This schedule has been formatted to provide an equivalent generator at the DNO/OAD interface and can be used where detailed modelling data is not available. Specifically for generation >5MW.</p> <p><u>Schedule 8</u></p> <p>Outlines the cardinal points such as GSP Peak and GB system peak.</p> <p><u>Schedule 9</u></p> <p>The timeline for completing this schedule was discussed. The forecasting of demand / generation would be broadly similar, outside of connections that have been built up over time. If monitoring equipment data is not available than best efforts should be used to complete this schedule. Members agreed though it would be practical on the grounds of continuity, it was not essential that this schedule be completed in the week 24</p>		

submission timeline. It was agreed this flexibility should be written into the guidance document.		
Actions	None.	
Meeting agenda item 3.2 Re-numbered format		ALL
The working group reviewed the schedules and agreed that they will need to be re-numbered in-line with the requirements of the data exchange guidance document. It was agreed that this will need to be discussed in further detail at a later date.		
Action 19.1	Add item (Schedule re-numbering) to November meeting agenda 05/11/21	CMc
Meeting agenda item 3.3 Agreement by WG on layout and inclusion		ALL
The main discussion points on these and all other schedules focused on the requirement to have a reference for each connection point that both the DNOs and other network operators could use as a common point of reference. Proposals considered were to use OS coordinates as these would be universal, or to assign 'GTC' or 'LM' for example to provide clarity. After the discussion it was agreed that the 'upstream reference' ie the DNO's connection reference should be used as this will be present on the BCA documents exchanged at connection.		
Actions	None.	
Meeting agenda item 4. EREC Layout		ALL
AC provided an overview of the draft EREC and how it has been drafted to strike a balanced approach in using the information available, and not requesting information from parties that is of no use to either NGENSO as terms of the week 24 submission or is not needed as part of effective network planning and management.		
Actions	None.	
Meeting agenda item 4.1 Review of current format		ALL
The Working Group assessed the draft document which has been formatted to provide guidance on the annual data exchange between DNO and OAD for the Week 24 data submission to NGENSO, ad-hoc data requests for connections data and planning purposes, and a section covering the timelines. The working group agreed this was an appropriate format.		
Actions	None	

Meeting agenda item 4.2 Agreement by WG on layout and inclusion		ALL
Some detailed discussions on the alignment of definitions with existing connected generation documents, it was agreed a meeting should be arranged to confirm alignment and these be included in the guidance document.		
Action 19.2	Arrange call with MK to see if we could align the defined terms across Distribution related documents (EREC G98, G99, G100 and Fast Track terms) 05/11/21	CMc/AC/IP
Action 19.3	Confirm ENA house style for defined terms within definitions in EREC documents 05/11/21	CMc/AC/IP
Action 19.4	Update the document and schedules based on discussions during the meeting and identify in the document parts that require further investigation. 05/11/21	AC
Action 19.5	Review the document in its revised form Next Meeting	All
Meeting agenda item 5. AOB		IP
None raised.		
Actions	None.	
Meeting agenda item 6. Next meeting		CMc
Members agreed the next meeting will be scheduled for four weeks' time - CMc to poll members for availability.		
Action 19.6	Poll members for availability of next meeting –November 2021 22/10/21	CMc

ACTIONS LIST

Action 18.2	Review of the current DDRC within DCode towards later stages of modification Q2 2022	ALL
Action 18.3	Develop plan for IDNO engagement post Drafting of EREC by WG Early 2022	CMc
Action 19.1	Add item (Schedule re-numbering) to January meeting agenda 05/11/21 – ✓	CMc
Action 19.2	Arrange call with MK to see if we could align the defined terms across Distribution related documents (EREC G98, G99, G100 and Fast Track terms) 05/11/21 – ✓	CMc/AC/IP
Action 19.3	Confirm ENA house style for defined terms within definitions in EREC documents 05/11/21 – ✓	CMc
Action 19.4	Update the document and schedules based on discussions during the meeting and identify in the document parts that require further investigation. 05/11/21 – ✓	AC
Action 19.5	Review the document in its revised form Next Meeting – ✓	ALL
Action 19.6	Poll members for availability of next meeting – January 2022 22/10/21 – ✓	CMc