

Data Exchange Working Group

MINUTES

Meeting – Wednesday 26th January 2022 at 14:00 – 16:00

MS Teams Meeting

| ATTENDEES | INITIAL | COMPANY |
|----------------------------|---------|--------------------------------|
| Ian Povey - Chair | IP | Electricity North West |
| Chris McCann - Secretariat | CMc | ENA |
| Alan Creighton | AC | Northern Powergrid |
| Graeme Vincent | GV | Scottish Power Energy Networks |
| Will Cass | WC | Last Mile |
| Zivanayi Musanhi | ZM | UK Power Networks |
| Lee Saville | LS | Western Power Distribution |

APOLOGIES

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| Steve Mockford | SM | GTC |
| John Smart | JS | Scottish & Southern Energy |

MEETING NOTES AND ACTIONS

LEAD

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| Meeting agenda item 1. Welcome and acceptance of agenda | | CMc |
| CMc Welcomed members to the meeting and provided a brief verbal update of activities since the last meeting. | | |
| Actions | None | |
| Meeting agenda item 2. Review of previous actions | | IP |
| IP led the working group through a list of the action from the previous meeting. All completed actions were closed. The group discussed the approach to increasing engagement as a result of this modification. | | |
| Actions | None | |
| Meeting agenda item 3. Items of data required | | ALL |
| Members carried out a review of items for discussion raised with the secretary since the last meeting. | | |
| Actions | None | |
| Meeting agenda item 3.1 Week 24 submission | | ALL |
| <p>The working group discussed the proposed submission schedule which aligned with week 24 outlining cardinal points in the timeline for each party to collate the data they have to pass on. The members discussed the need for each party to provide this data in a timely manner to each respective party.</p> <p><u>Timeline for exchange between parties</u></p> <p>The members discussed the implementation timeline, agreeing that all sides will face challenges in obtaining and ensuring the first year's exchange of data is an accurate reflection of items connected to the networks.</p> <p>It was agreed the data gathered should be as complete as is reasonably practicable in the first year, and that the guidance document is to include some text noting that any implementation period will take into account the challenges all distribution network operators will face in the initial stages of gathering the data.</p> | | |
| Action 20.1 | Text to be included in the Foreword of EREC GXX coving a 12 month implementation period for data collection 18/02/22 | AC |
| Meeting agenda item 3.2 BCA requirements | | ALL |
| The members discussed this item and agreed the guidance document will include text relating to data exchange relating to PoC (Point of connection), the BCA will remain outside the scope of this modification. | | |

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| Actions | None | |
| Meeting agenda item 3.3 Ad hoc requests | | ALL |
| The Working group reviewed section 6 of the document coving ad-hoc data exchange requests. | | |
| Actions | None | |
| Meeting agenda item 4. WGs feedback on guidance document | | ALL |
| AC led the WG through the latest version of the draft EREC GXX and the members discussed the drafting. It was agreed that a clean version of the document will be produced for members to circulate within their companies for staff comments, for review by the working group. | | |
| Action 20.2 | Clean copy of document to be circulated for member's company comments 08/02/22 | AC |
| Action 20.3 | Return guidance document with staff comments 18/02/22 | ALL |
| Meeting agenda item 5. Re-numbering of data schedules | | ALL |
| The schedules have been re-numbered and the guidance document and timeline amended to suit. Members discussed the approach to reviewing these schedules and agreed once complete the document and schedules will be circulated to members companies for comment. | | |
| Action 20.4 | Schedule review meeting to be held 4 th February 2022 28/01/22 | AC/ZM/CMc |
| Meeting agenda item 6. AOB | | IP |
| The approval process for the document was discussed. It was proposed that once the DNO review has taken pace and comments collated the ENFG will need to review and approve as the document will not be part of the Annex framework of DCode. | | |
| Actions | None | |
| Meeting agenda item 7. Next meeting | | CMc |
| Members agreed at the meeting the next working group will be held in 4 weeks. | | |
| Action 20.5 | Circulate meeting invites for February WG Meeting 02/02/22 | CMc |

ACTIONS LIST

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| Action 18.2 | Review of the current DDRC within DCode towards later stages of modification Q2 2022 | ALL |
| Action 18.3 | Develop plan for IDNO engagement with INA post Drafting once guidance document has been drafted Early 2022 | CMc |
| Action 20.1 | Text to be included in the Foreword of EREC GXX coving a 12 month implementation period for data collection 18/02/22 – ✓ | AC |
| Action 20.2 | Clean copy of document to be circulated for member's company comments 08/02/22 – ✓ | AC |
| Action 20.3 | Return guidance document with staff comments 18/02/22 – ✓ | ALL |
| Action 20.4 | Schedule review meeting to be held 4 th February 2022 28/01/22 – ✓ | AC/ZM/CMc |
| Action 20.5 | Circulate meeting invites for February WG Meeting 02/02/22 – ✓ | CMc |