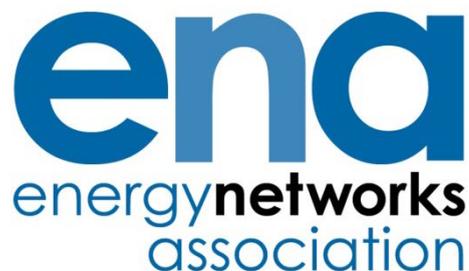


The Voice of the Networks



David Spillett  
Engineering Policy and Standards Manager  
Energy Networks Association  
6th Floor Dean Bradley House  
52 Horseferry Road  
London  
SW1P 2AF

14 November 2017

**Open Letter: 2017 review of the Code Administration Code of Practice.**

Dear Industry Colleagues,

This open letter seeks views on the Code Administration Code of Practice (CACoP) from all GB Code parties as part of its annual review.

**Background**

Ofgem's Code Governance Review concluded in 2010 and led to the development of the Code Administration Code of Practice (CACoP) by Code Administrators and Users.

The purpose of the CACoP is to provide simplification and convergence of the Code modification processes in order to reduce complexity and encourage best practice across the Codes. In turn, the CACoP aims to protect the interests of small market participants and consumers.

The CACoP achieves this through a set of 13 principles that seeks to ensure Codes are delivered in a consistent manner. The principles range from standard Code modification process, to key performance indicators and cross Code coordination.

All Code Administrators follow the principles set out within the CACoP, however Code Administrators must also comply with relevant Codes and licences, so where inconsistencies or conflicts exist between these and the CACoP, the relevant Code or licence shall take precedence.

Principle 4 of the CACoP states that the Code of Practice will be reviewed periodically and subject to amendment by Users. As part of this review process, we are inviting your views on the latest draft revision of the CACoPv4.1 which you will find as an appendix to this letter.

The current version of the CACoP v4.0 can be found here on the Ofgem website.

## **Responses**

The latest draft revision of the CACoP V4.1 has been provided with this letter. Key changes include updates to Principle 12 and a small number of updates to several of the Principles following Ofgem's 2017 Code Administration survey earlier this year. Copy of the draft can be found here - <http://www.dcode.org.uk/code-administration.html>

As Code Administrator to the Distribution Code, Energy Networks Association (ENA) is leading the 2017 review of the CACoP and is seeking comments from all GB Code Users in relation to the revised draft.

Please could you provide any comments on the draft CACOPv4.1 via e-mail to [david.spillett@energynetworks.org](mailto:david.spillett@energynetworks.org) by **5pm on Monday 10 December 2017**. **Comments can be submitted by placing them directly into the word version of the draft using track change format.**

If you wish to discuss any aspect of this letter, please do not hesitate to contact me.

Yours sincerely

**David Spillett**

Secretary to GB Distribution Code Review Panel

[dcode@energynetworks.org](mailto:dcode@energynetworks.org)

**T:** +44 (0) 20 7706 5124

**M:** +44 (0) 7793 956 955