

ER P2 Working Group Meeting

At the Offices of the ENA

27 March 2015

10:30 – 15:15

Agenda

1	Introductions welcome to ENA and housekeeping (<i>Fire Procedure etc</i>)	MK	10:30
2	Statement on aim of meeting and key agenda items	C MacK	10:40
3	Review of actions from last meeting.	C MacK	10:45
4	Brief update on progress to date and tasks programmed over next month.	C MacK	11:00
5	Update on the project programme	C MacK	11:15
6	WS1 Project Initiation Workshop 1 ¹		
6.1	Overview of the agenda/content for the 1 May workshop	C MacK	11:30
6.2	Overview of the slide pack for 1 May workshop	C Mack	12:00
	Break		12:45
6.3	Feedback from WG on slide pack	A Birch	13:15
6.4	Feedback on Project Initiation Paper that supports the slide pack and will be circulated to workshop attendees prior to the workshop.	A Birch	14:00
6.5	Breakout sessions, do we have them? If so what key topic areas/ questions to be used. ²	A Birch	14:45
8	AOB	MK	15:00
9	Summary review of new actions	C MacK	15:15
10	Next Meeting – 1 May 2015		15:30

¹ This is the internal DCRP P2 WG workshop to agree the content and material for the first wider stakeholder engagement workshop on the 1 May.

² There may be some issues with the logistics for this and it may be dropped. The Work Shop on 1 May will have an opportunity for discussion and feedback at the end of the review presentation to engage further with stake holders.

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